



AFT LOCAL 1828 AFL-CIO

VENTURA COUNTY FEDERATION OF COLLEGE TEACHERS

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Our Mission: The Ventura County Federation of College Teachers, AFT Local 1828 is an organization that works to advance the interests of faculty of the Ventura County Community College District.

Our Goals: By accomplishing these goals, AFT Local 1828 will enhance the learning conditions of students

- Maintain and improve compensation and working conditions
- Represent, advocate for, and empower faculty
- Foster solidarity among faculty and with others who support our mission

EXECUTIVE COUNCIL MEETING AGENDA

June 7, 2024, at 1:00 PM

NOTE: Action may be required on any agenda item

BEGINNING BUSINESS

Call to Order 1:00 p.m.

Member comments (*three-minute limit*)

Changes to the Agenda

Approval of Minutes for April 12, 2024

EC ACTION ITEMS

1. Interview Appointment Candidates, Time Certain 1:15 pm:
Grievance Chair(letter submitted):
 - i. Bea Herrera (TB)Asst. Grievance Chair(letters submitted):
 - ii. Jennifer Ellsworth, via zoom (TB)
 - iii. Michelle C. Davidson (TB)Budget Analyst(letter submitted):
 - iv. Angela Wilkins (TB)Health Benefits AFT Lead Representative (letter submitted)
 - v. Bea Herrera (TB)

CONVENE TO CLOSED SESSION

ITEMS:

- Deliberate on the appointment and consideration of the candidates and vote on approvals (TB)

REPORT OUT ON CLOSED SESSION

- Approved Appointments (TB):
 - Grievance Chair
 - Asst. Grievance Chair
 - Budget Analyst
 - Health Benefits Committee Lead Representative

CONVENE TO CLOSED SESSION

ITEMS:

- Change in Office Staff (TB)
- ½ Negotiations Update (NC & TB)

EC ACTION ITEMS

2. Release time approval for fall 2024 (TB)

- | | |
|--|----------------------------------|
| ➤ Teresa Bonham, President | .5 requested |
| ➤ Nathan Cole, Secretary | .1 requested |
| ➤ Lilia Ruvalcaba, Treasurer | .1 requested |
| ➤ Claudia Moreno Parsons, Chief Negotiator | .2 requested |
| ➤ Paula Munoz, COPE | none requested |
| ➤ Susan Kinkella, MC FT VP | .1 requested |
| ➤ RUN OFF, MC PT VP | to be assigned after the run off |
| ➤ Kammy Algiers, VC FT VP | .1 requested |
| ➤ Stephen Peluso, VC PT VP | none requested |
| ➤ Letty Mojico, OC FT VP | .1 requested |
| ➤ Constantino Lopez, OC PT VP | .1 requested |

3. Release time approval for appointments for fall 2024 (TB) :

- Grievance Chair: .3
- Assistant Grievance Chair: TBD
- Budget Analyst: .05
- Health Benefits Lead: .1

4. Duties of the Positions (TB)

- FT VP must recruit faculty union members to fill their AFT campus committee seats. Look at your campus PG manual and determine which committees have seats for AFT. present your faculty recommendations for approval at the September EC meeting or sooner.
- All EC members must submit paperwork by Tuesday/Wednesday midnight. Submissions must be submitted to the receptionist via email with Teresa cced or uploaded directly to the AFT Google drive.
- Everyone needs to use a non-VCCCD email address for communication. If you would like to use an AFT email address, please email me and I can create one for you.

- Duties will be further explained at the retreat.
5. Approval for the Restructure of the Front Office (TB)
 - A. Hiring a new manager and receptionist
 - B. Job Descriptions
 - C. CFT Funding formula requirements and application to summer implementation
 6. Building Purchase (TB)
 - A. 340 Rosewood Ave, Suites C and D for \$450,000
 - B. First floor units, with door connecting the two units
 - C. Community restrooms, maintained by the HOA
 - D. Monthly HOA fees for both suites combined is \$857.64
 - E. Easy freeway access and very close to the District Office
 - F. Unit C currently rented @ \$1256 per month. Currently the tenant is on a month-to-month lease
 7. Approval of Future Calendar (TB)
 - A. Retreat Date August 7 from 9-3
 - a. Approval of off campus site. Site TBD
 - b. Approval of costs for retreat
 - i. site
 - ii. food
 - B. AFT What's Up
 - a. Approval of dates/times/modalities
 - C. AFT Off Campus Flex
 - a. Approval of dates/times/location/costs
 - D. AFT Campus Flex
 - a. Approval of dates and times
 - b. Approval of costs associated with flex
 - E. Meeting Calendar. Meetings will be held from 1-4 at the AFT office
 - a. Approval of 2024 Meetings: August 16, September 6, October 4, November 8, December 6
 - b. Approval of 2025 Meetings: January 10, February 7, March 7, April 4, May 9, June 6
 8. Approval for Purchases (TB) (total ask \$3.500)
 - A. Hard-Drives for Chief Negotiator and Secretary (\$129 plus tax each; asking for \$300 total)
 - a. https://www.bestbuy.com/site/wd-my-passport-5tb-external-usb-3-0-portable-hard-drive-black/6380848.p?skuId=6380848&extStoreId=113&utm_source=feed&ref=212&loc=18472455106&gad_source=1&gclid=CjwKCAjwjeuyBhBuEiwAJ3vuoR6KoHtsrcRTRl1VBT3yC06HWMigpb57faQnvagKr8RSPHlk8qxeKhoCWNgQAvD_BwE&gclsrc=aw.ds
 - B. AFT shirts/jackets (asking for \$2000)
 - a. <https://www.usapromoitms.com/p/BKJPH-IYMRQ/sport-tek-active-posicharge-active-textured-polo-shirt>(\$20 EACH for 12 plus \$50 set up) 540

b. <https://www.usapromoitems.com/p/ZJLKF-IPLVU/port-authority-mens-microfleece-jacket>(\$31 EACH for 24 plus \$50 set up)

C. Stationary <https://www.defranceprinting.com/products/unionmade.html>

a. Letterhead 2,500 sheets \$549.17 plus \$40 set up (total \$589.17)

b. Envelopes 2,500 items \$538.77 plus \$40 set up (total \$ 578.77)

c. Business cards 250 cards \$82.30; 500 cards \$93

i. Which EC members need/want cards? And how many cards do they get?

1. President

2. Secretary

3. Treasurer

4. COPE

5. Grievance Chair

6. Assistant Grievance Chair

7. Budget Analyst

8. Chief Negotiator

9. FT VPS

a. MC

b. VC

c. OC

10. PT VPS

a. MC

b. VC

c. OC

9. Houston National Conference (TB)

a. Delegates: Vote on Candidates (open to all members)

i. Nathan Cole

ii. Everardo Rivera

iii. Angelica Gonzales

iv. Letty Mojica

v. Paula Munoz

vi. Bea Herrera

vii. Lilia Ruvalcaba

b. Travel cost approved at the April EC meeting for \$2100 per person.

10. San Diego Conference/Training and cost (LR)

11. AFT Health Benefits Committee Recruitment (TB)

a. We need one AFT member from each campus

i. Recommend at least one part-time AFT member

12. Sick Leave Donation Pool (TB)

A. Send out announcement for donations for sick leave pool

13. Election MC PT VP (TB)

14. Cancel our MailChimp (TB)

- a. We may instead send out an all user email with a link to our aft1828.org for information. This does not apply to the survey monkey or ElectionBuddy
- 15. Approval for PayChex to keep track of sick leave \$29 per month (LR)
- 16. Approval for Mileage (TB)
- 17. Discuss office computers (TB)
 - A. Five computers (three are old and sluggish)
 - a. \$230 quote to update Joe's computer. Joe reports that it takes a half an hour to load.
 - b. Crystal's computer also needs to be updated.
 - c. Create a computer/device maintenance and refresh
 - B. Three laptops

REPORTS

1. President's Report (LR & TB)
 - a. DCCC
 - b. Meeting with the Chancellor
 - c. Meetings with BOT Members
 - d. Meetings with College Presidents
2. Grievance Report (BH) – Submitted in writing in advance {located on shared drive}
3. Health Benefits Committee AFT Rep Report – Submitted in writing in advance by Jenny Redding
4. Social Media Report/Website Update (NC)
5. VP Campus Reports – Submitted in writing in advance {located on shared drive}
6. Budget Analyst – Submitted in writing in advance {located on shared drive}
7. Treasurer's Report (LR) – Submitted in writing in advance {located on shared drive}

CONVENE TO CLOSED SESSION

ITEMS:

- ½ Negotiations Update (NC & TB)
- C.O.P.E. (PM)
- Payment Request for Onboarding (TB)

CLOSING BUSINESS

- Future Meeting Agenda Items
 - For the Good of the Order
 - Adjournment
-

UPCOMING EC MEETINGS

- August Retreat once approved
- Add fall meeting dates once approved